

Spanish Language Teaching Framework

Spanish 2, first-cycle studies, all fields of study

Course duration: 2 semesters, 60 teaching hours (2x30)

Starting level: A1+

Target level: A2

PRELIMINARY ASSUMPTIONS

- The course is aimed at people who have mastered the skills outlined in the framework curriculum for the subject “Spanish A1 – Language 1”.
- The teacher organizes the whole teaching and learning process, playing the role of a counsellor and facilitator; final learning outcomes also depend on students’ individual work during the course, their willingness to learn and sufficient time devoted to learning.
- Learners should allocate an appropriate amount of time to achieve the intended learning outcomes.
- If students’ initial knowledge and skills prevent them from effectively participating in the course to achieve the intended learning outcomes, it is their responsibility to bridge the gap to meet the requirements set.

<p>1. Aims of the course:</p>	<ul style="list-style-type: none"> • The aim of the course is to develop the student's communication skills in general and professional language. • The joint action of the participants in the education process (teacher and student) is to prepare the student for future professional work in the business environment. • The development of linguistic competences requires constant expansion of business vocabulary and knowledge of grammatical structures useful in everyday communication. • In addition to the assumed development of communication competences, the course also aims to practice and consolidate new and previously acquired skills. • The aim of the course is also to familiarize the student with elements of general and business culture of Spanish-speaking countries and to encourage the use of the language outside the classroom. • An extremely important aim of the course is to emphasize the importance and develop the habit of self-education in the student, as well as
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	<p>develop his autonomy by providing him with various methods and strategies used in the learning process.</p> <ul style="list-style-type: none"> • By participating in the course, the student will be encouraged to self-reflect on their strengths and weaknesses, which will support the self-learning process.
<p>2. The content of the course</p>	
<p>Main topic areas</p>	<p>General language and general business language topics:</p> <ul style="list-style-type: none"> • describing the city and its space, tourist attractions • describing the district, public places, means of transport, getting around the city on foot and using public transport • moving around the fair building, places related to the organization of company events, service points • the location of objects and people in space, the location of objects • private and business travel, hotel booking, hotel service complaints, hotel stay review • free time and interests • life experiences • daily activities related to the private and professional sphere, skills, duties at work, frequency • plans for the future • arranging private and business meetings • clothes (clothing store), colors • weather • consolidation of the subject included in the curriculum for the subject "Spanish A1 - Language 1"
<p>Lexical and grammatical structures</p>	<ul style="list-style-type: none"> • the verb "hay" • distinction between "estar" and "hay" • verb "ir" • use of the duty expression "tener que + infinitivo" • prepositions of place • the verb "gustar" and similar ones (encantar, molestar etc.) • irregular verbs in the present tense • using muy and mucho / a / os / as • past tense "pretérito perfecto" • use of nunca • expressing acceptance or negation (también, tampoco, sí, no) • reflexive verbs • comparisons

	<ul style="list-style-type: none"> • present continuous - construction "estar + gerundio" • the construction of the future tense "ir + a + infinitivo" • adverbs of frequency • demonstrative pronouns • exclamation sentences • color adjectives • consolidation of lexical and grammatical structures included in the curriculum for the subject "Spanish A1 - Language 1"
<p>Language functions / ability to communicate</p>	<ul style="list-style-type: none"> • describing the city and location • pointing (describing) the path on foot between two places • getting around the city by public transport (description of the metro route and other means of public transport) • description of services and public places in the city • description of ways of spending free time • organization of a business trip, hotel reservations, hotel accommodation, hotel services • presenting a problem in a hotel, expressing a complaint, dissatisfaction, opinion, reacting to various situations, questioning • apologizing and making excuses • expressing tastes and preferences • describing (evaluating) a stay at a hotel - expressing satisfaction or dissatisfaction in a hotel questionnaire • description of knowledge and skills (verbs saber / poder) • description of typical everyday activities at home and in the company • expressing the currently ongoing activity • determining the frequency of activities performed • expressing plans for the future • arranging meetings • formulating invitations • accepting and declining an invitation • describing clothes (dress-code in the company) • describing the weather • giving advice on clothes, colors, type of fabric, patterns • consolidation of the linguistic functions included in the curriculum for the subject "Spanish A1 - Language 1"

Academic component	<ul style="list-style-type: none"> • analysis and selection of information in written and spoken text • active participation in discussions • work in groups • creating formal and informal correspondence • preparation of individual and group projects online (work on an e-learning platform)
3. At the end of the course student is able to:	
Speaking	<ul style="list-style-type: none"> • establish interpersonal communication in routine communication situations requiring direct exchange of information on topics related to the family, place of residence and work, road translation, ordering in a restaurant, description of external appearance and character traits, interests and ways of spending free time, past events and plans, everyday activities and frequency of their performance, fashion and clothes, weather, preparation of meals and parties, situation in a store, hotel, restaurant, workplace (company), business situations (day plan, making an appointment, business meeting), • express opinions, objections and complaints • express opinion on the topics included in the curriculum for the subject "Spanish A1 - Language 1".
Reading	<ul style="list-style-type: none"> • read and understand texts containing information about family, place of residence, work, physical appearance, character, travels, meals, past events and plans • read short press articles about everyday life (e.g. spending free time, cultural offer, cuisine, people, interests) • read and understand announcements, memos, e-mails, advertisements
Listening	<ul style="list-style-type: none"> • understand statements about people, daily activities and how often they are performed, fashion and clothes, kitchen and party preparation, about the past, plans, shopping, hotel and restaurant situations, business situations (day plan, making an appointment, business meeting / dinner ...) • understand opinions, objections, complaints and announcements
Writing	<ul style="list-style-type: none"> • conduct formal and informal correspondence containing information about himself, his family, place of residence and work, external appearance and character traits, interests and ways of spending free time, everyday activities, meals, describing the way,

	<p>determining the location, travel, present events, past and plans</p> <ul style="list-style-type: none"> • create business card • send an invitation • write a short text about his profession, workplace, position and activities • assess the quality of services (fill in a questionnaire, complaint) • create an on-line professional profile • write a short note of the business meeting • use the written forms included in the curriculum for the subject "Spanish A1 - Language 1".
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Main course books:

E. Díaz Gutiérrez, E. Narvajas Colón, M. Suárez Lasierra, *Meta Profesional A1-A2, Español para fines profesionales, edición internacional*, Stuttgart, Klett, 2014.

Additional materials:

Teachers' own materials based on available resources, comprising information about their sources and copyrights.

SCHEMES OF WORK

SEMESTER 1 (30 HOURS)

PART ONE - HOURS 1 – 15

LISTENING

The student is able to understand the phrases, phrases and most frequently used words related to matters important to him, such as describing his city, public transport, or giving directions about the road or location.

The student is able to understand the questions asked with the use of known phrases and expressions.

READING

The student can read with understanding simple texts in Spanish on general and business-related topics related to the description of the city, public transport and the space of fair pavilions, included, for example, in short notes, advertisements, announcements, plans, timetables.

The student is able to find specific, predictable information in the texts.

The student is able to read and understand the instructions for the tasks performed.

SPOKEN INTERACTION

The student is ready to take part in an interview requiring a simple exchange of views on, inter alia, describe the city and its attractions, public transport, explain the way.

The student is able to ask, among others for directions, location of the point in the fair pavilion and answer such questions.

SPOKEN PRODUCTION

The student is able to describe the city and its attractions in a short statement.

The student is able to provide information about his ways of getting around the city by public transport.

The student is able to use a sequence of phrases and sentences to easily describe the space of the pavilion where the fair takes place.

The student is able to give short instructions to explain the route.

WRITING

The student is able to write a short, simple text about the city and its attractions.

The student can write a short letter / e-mail with directions.

PART TWO - HOURS 16 - 30

LISTENING

The student is able to understand heard phrases, expressions and the most frequently used words related to matters important to him, such as private and business trips, interests, life experiences.

The student is able to understand the questions asked with the use of known phrases and expressions.

The student is able to understand the main meaning contained in messages and announcements.

READING

The student is able to read with understanding simple texts in Spanish on general and general business topics related to travel, hobbies and previous experiences included, for example, in short notes, advertisements, announcements, forms.

The student is able to find specific, predictable information in the texts.

The student will be able to understand the main meaning of a formal text without even understanding all the words it contains.

The student is able to read and understand the instructions for the tasks performed.

SPOKEN INTERACTION

The student is able to conduct an ordinary, typical conversation requiring a simple exchange of views about travel, interests.

The student is able to conduct an interview in order to book a hotel room.

The student is able to conduct a short conversation in order to submit a complaint to the hotel.

The student is able to conduct a short conversation about life experiences and the past.

SPOKEN PRODUCTION

The student is able to describe his and other people's interests in a short speech.

The student is able to express his short opinion on the stay at the hotel.

The student is able to describe his past and experiences in a short speech.

WRITING

The student is able to write a short note about himself, his interests and the planned trip.

The student is able to complete the hotel room reservation form.

The student is able to complete a questionnaire about staying in a hotel and write a short, reasoned opinion.

The student can write a letter / e-mail in order to file a complaint about an unsuccessful stay at the hotel.

SEMESTER 2 (30 HOURS)

PART ONE - HOURS 1 – 15

LISTENING

The student is able to understand heard phrases, expressions and the most frequently used words related to, among others professional duties, description of knowledge and skills of a given person, daily routine.

The student is able to understand the questions asked with the use of known phrases and expressions.

The student is able to understand the main meaning of, among others in communications, announcements, professional profiles, press interviews.

READING

The student can read with understanding simple texts in Spanish on general and business-related topics related to professional duties, skills and knowledge used at work, everyday activities included, for example, in short notes, advertisements, announcements, press articles.

The student is able to find specific, predictable information in the texts.

The student will be able to understand the main meaning of the text, even without understanding all the words contained in it.

The student is able to read and understand the instructions for the tasks performed.

SPOKEN INTERACTION

The student is able to conduct an ordinary, typical conversation requiring a simple exchange of views about his typical day, activities related to private and professional life, also using comparisons.

The student is able to deal with short conversations about the possessed skills and knowledge useful in professional work.

SPOKEN PRODUCTION

The student is able to describe his typical day in a short speech.

The student is able to present a short description in which he compares two people, e.g. colleagues, colleagues.

The student is able to describe his knowledge and skills in a short statement.

WRITING

The student is able to write a short presentation about himself containing information about his knowledge, skills and interests.

The student is able to write a text, which includes a description of his typical activities in private and professional life, daily routine.

PART TWO - HOURS 16 - 30

LISTENING

The student is able to understand heard phrases, expressions and the most frequently used words related to matters important to him, such as work schedule, day plan, meeting planning, fashion and weather.

The student is able to understand the questions asked with the use of known phrases and expressions.

The student is able to understand the main meaning contained in messages, announcements, conversations of third parties.

READING

The student can read with understanding simple texts in Spanish on general and business-related topics related to day and week planning, private and business meetings, fashion, weather, included, for example, in short notes, conversation records, advertisements, press articles, internet posts.

The student is able to find specific, predictable information in the texts.

The student will be able to understand the main meaning of the text, even without understanding all the words contained in it.

The student is able to read and understand the instructions for the tasks performed.

SPOKEN INTERACTION

The student is able to conduct an ordinary, typical conversation requiring a simple exchange of views about his or other people's daily or weekly schedule.

The student is able to conduct an interview in order to arrange the date of a private and business meeting.

The student is able to conduct a short conversation about dress code and give advice in this regard.

SPOKEN PRODUCTION

The student is able to describe his schedule of the day or week.

The student is able to describe his or other person's outfit and express his short opinion on the outfit.

The student is able to justify his delay or absence.

The student is able to describe the prevailing weather.

WRITING

The student is able to write his schedule for the day or week

The student is able to conduct correspondence regarding arranging the dates of a private or business meeting.

The student can write a short justification.